

Town of Dagsboro
Residential Building Permit Application
33134 Main Street, P.O. Box 420
Dagsboro, DE 19939
(302) 732-3777

PERMIT #

Property Owner Information

NAME _____
MAILING ADDRESS _____
PHYSICAL ADDRESS _____
PHONE # _____
BUILDING SITE ADDRESS _____
SUBDIVISION / LOT # _____
TAX MAP PARCEL # _____
ZONING DISTRICT _____

Builder/Contractor Information

NAME _____
MAILING ADDRESS _____
PHONE NUMBER _____
TOWN BUSINESS LICENSE # _____
STATE BUSINESS LICENSE # _____

TYPE OF IMPROVEMENT

DESCRIPTION (Be Specific)

New Building _____
Addition _____
Alteration _____
Repair _____
Replacement _____
Demolition _____
Moving (Relocation) _____
Garage / Carport _____
Shed _____
Deck _____
Pool _____
Fence _____
Other _____

Electrical

Install _____
Alter _____
Repair _____
Remove _____
Convert _____
Replace _____

Gas

Install _____
Alter _____
Repair _____
Remove _____
Convert _____
Replace _____

Mechanical

Install _____
Alter _____
Repair _____
Remove _____
Convert _____
Replace _____

Plumbing System

Install _____
Alter _____
Repair _____
Remove _____
Convert _____
Replace _____

DESCRIPTION: _____

LOT DIMENSIONS Width: _____ Depth: _____ SQFT: _____

SETBACKS

Front _____
Back _____
Right Side _____
Left Side _____

Principal Type Frame:

[] Masonry [] Wood [] Structural Steel [] Reinforced Concrete [] Other _____

Dimensions:

_____ # of Stories _____ # of Bedrooms _____ # of Bathrooms

FEE SCHEDULE:

A.

NEW RESIDENTIAL CONSTRUCTION (ONLY):

TOTAL SQUARE FOOTAGE: _____

TOTAL PROJECT COST: _____

Permit Fee:	Sq Ft Construction Cost per Current ICC Building Valuation Data X 1%	\$	
Water Meter	Radio Read Meter Residential \$250	Meter Size _____ \$	
	Fire Suppression System	Meter Size _____ \$	
Water Impact Fee	\$3,000 per EDU	# of EDU's _____ \$	
New Service Connection	\$2,600 per connection		
Capital Improvement Impact Fee	\$2,500 per EDU	# of EDU's _____ \$	
Fire Dept. Impact Fee	Total Project Cost X .25%	\$	Not to exceed \$2,500
Amb Service Impact Fee	Total Project Cost X .25%	\$	Not to exceed \$2,500

Total Due \$ _____

B. ALL OTHERS:

Total Cost of Improvements: \$ _____ X 1% = \$ _____

Total Due: _____

Minimum \$50.00

Where permanent street grades have been established by the Town, sidewalks and curbing shall be installed at the expense of the Owner or Builder under the building contract. The contractor and/or owner shall comply in design, construction and use of the proposed work, with all codes and ordinances of the Town of Dagsboro, as well as the State Fire Codes and other applicable State and/or County Regulations.

The following documents must be attached prior to receiving a Town Permit:

2 Copies of Plans & Specifications (electronic copy may be requested)

Survey of Property

Contractor/Sub-Contractor's Dagsboro Business License

Signature of Applicant _____ **Date** _____

REQUIREMENTS

All contractors must be licensed by the State of Delaware and the Town of Dagsboro.

All sub-contractors must be licensed by the State of Delaware and the Town of Dagsboro.

If one is acting as their own general contractor and they are not normally engaged in that line of business, they must ensure all sub-contractors are properly licensed.

Building permit fees, impact fees, and meter fees must be paid at the time of the submission of the application.

Sussex County Planning & Zoning Dept. (302) 855-7878

Sussex County Building Code Dept. (302) 855-7860

Sussex County Building Permit Dept. (302) 855-7720

Sussex County Water & Sewer Dept. (302) 855-7719

Sussex Conservation District (302) 856-7219

State of DE – Business License (302) 856-5358

Building Inspector: _____

[] Approved

[] Denied Reason: _____

Date Issued: _____ Permit # _____

Certificate of Occupancy Issue Date: _____