

**Town of Dagsboro - General Fund
2022-2023 BUDGET**

2023

Ordinary Income/Expense

INCOME

4000 · Comprehensive Sign Plan		
4001 · Change of Use Fee		
4001.1 · Board of Adjustment		
4001 · Change of Use Fee - Other	\$	500.00
Total 4001 · Change of Use Fee	\$	500.00
4002 · Certificate of Compliance Fee		
4003 · Subdivision Fee	\$	250.00
4004 · Site Plan Review Fee	\$	10,000.00
4005 · Annexation		
4008 · Survey/Plat Certification Fee		
Total Fees	\$	10,250.00
4010 · Building Permit		
4010.1 · New Home/Townhouse	\$	30,000.00
4010.10 · Addition	\$	1,000.00
4010.11 · Miscellaneous	\$	-
4010.12 · Sidewalk/Ramp	\$	-
4010.13-Renewal	\$	-
4010.2 · New Commercial Structure	\$	30,000.00
4010.3 · Garage	\$	300.00
4010.4 · Fit-Out	\$	500.00
4010.5 · Sign Permit	\$	700.00
4010.6 · Shed	\$	500.00
4010.7 · Demolition	\$	50.00
4010.8 · Deck/Fence/Pool	\$	1,000.00
4010.9 · Reconstruct Exist Bld	\$	2,500.00
4019 · Fire/Ambulance. impact fees	\$	10,000.00
4010 · Building Permit - Other	\$	-
Total 4010 · Building Permit	\$	76,550.00
4012 · Code Violations	\$	-
4013 · Mortgage Income	\$	-
4015 · Business License		
4015.1 · Outside Contractor	\$	12,000.00
4015.10 · Late Fee	\$	-
4015.2 · Resident Merchant		

	2023
4015.20 · Additional License Charges	\$ -
4015.2 · Resident Merchant - Other	\$ 3,500.00
4015.3 · Rental License	\$ 5,700.00
4015.4 · Vendor License	\$ -
4015 · Business License - Other	\$ -
Total 4015 · Business License	\$ 21,200.00
4016 · Franchise Fees	
4016.1 · CATV	\$ 8,000.00
4016.2 · Natural Gas	\$ 500.00
4016 · Franchise Fees - Other	\$ -
Total 4016 · Franchise Fees	\$ 8,500.00
4017 · Public Service Impact Fee	\$ 20,000.00
4018 · Copies-Fax	\$ 50.00
4020 · Court	
4021 · Common Pleas/Prothonotary	\$ 200.00
4022 · Prothonotary	\$ -
4023 · Superior	\$ 1,000.00
4024 · V.A.C./J.P./CCP Fines	\$ 90,000.00
4025 · Family Court	\$ -
4020 · Court - Other	\$ -
Total 4020 · Court	\$ 91,200.00
4030 · Donation	
4030.1 · XMAS Parade Sponsorship	\$ 1,500.00
4030.2 · XMAS Parade Donation	\$ 200.00
4030.3 · Kate Helm Park Donations	\$ -
4030.4 · Easter Egg Hunt Sponsor	\$ 600.00
4030.5 · Newsletter Advertisement	\$ -
4030.6 · Night Out	\$ -
4030.7 · Vendor	\$ 50.00
4030.8 · Christmas Family	\$ -
4030.9 · No Shave November	\$ -
1030.10-Dagsboro PD	\$ 1,000.00
4030 · Donation - Other	\$ 500.00
Total 4030 · Donation	\$ 3,850.00
4045 · Gazebo/Pavilion Rental	
4045.1 · Rental Security Deposit	\$ -
4045 · Gazebo/Pavilion Rental - Other	\$ -
Total 4045 · Gazebo/Pavilion Rental	\$ -

2023

4050 · Grants		
4050.1 · DE Parks & Recreation	\$	-
4050.2 · Forestry Department	\$	-
4050.22 · Forestry Dept Grant Expense	\$	-
4050.3 · Stormwater Study	\$	-
4050.33 · Stormwater Grant Expense	\$	-
4051 · Federal	\$	-
4052 · Police Assist Grants	\$	-
4053 · State	\$	-
4054 · Dept of Transportation/OHS	\$	21,000.00
4055 · CJC Grant	\$	-
4055.1 · CJC Grant Expense	\$	-
4055.2 · CJC Grant-Covid(2)	\$	-
4056 · Police Block Grant	\$	-
4057 · County Grant	\$	30,000.00
Total Grants	<u>\$</u>	<u>51,000.00</u>
4058 · FCVC/SALLE EIDE		
4058.1 · FCVC	\$	12,500.00
4058.2 · SALLE	\$	11,000.00
4058.3 · EIDE	\$	5,900.00
4058 · FCVC/SALLE EIDE - Other	\$	-
Total 4058 · FCVC/SALLE EIDE	<u>\$</u>	<u>29,400.00</u>
4060 · DNREC Stormwater Grant	\$	-
4061 · State DE Bond Bill Funds	\$	-
4062 · BJAG Grant (1)	\$	-
4062.1 · BJAG Grant (2)	\$	-
4062.2 · BJAG Grant (3)	\$	-
4064 · RTT Grant	\$	-
4050 · Grants - Other	\$	-
Total 4050 · Grants	<u>\$</u>	<u>-</u>
4090-Pension Income	\$	9,200.00
4100 · Police Income		
4101 · Reports	\$	500.00
4102 · Drug Enforcement Income	\$	-
4105 · Other Police Income	\$	-
4100 · Police Income - Other		

	2023
Total 4100 · Police Income	\$ 500.00
4200 · Tax Revenue	
4201 · Property	\$ 350,000.00
4202 · Property Transfer Tax	\$ 200,000.00
4203 · Interest	\$ 150.00
4204 · Penalty	\$ -
4205 · Discounts	\$ -
4206 · Gross Rental Receipts	\$ 60,000.00
4207 · Overpayments	\$ -
4208 · Prior Year Taxes Receivable	\$ 1,000.00
4200 · Tax Revenue - Other	\$ -
Total 4200 · Tax Revenue	\$ 611,150.00
4221 · Transfer from Water Fund	\$ 63,000.00
4222 · Transfer from MMA	\$ -
4223 · Transfer from Transfer Tax Acct	\$ 200,000.00
4224 · Transfer from Public Service	\$ -
4225 · Friends of PGC reimbursement	\$ -
4226 · Transfer from PGC	\$ -
4650 · Returned Check Fee	\$ -
49900 · Uncategorized Income	\$ -
Total Income	\$ 1,196,350.00

EXPENSE

6019 · Impact Fees - Fire/Ambulance	\$ 10,000.00
6020 · Advertising/Printing	\$ 800.00
6060 · Bank Service Charges	
6060.1 · Credit Card Processing Fees	\$ 2,500.00
6060 · Bank Service Charges - Other	\$ 50.00
Total 6060 · Bank Service Charges	\$ 2,550.00
6062 · Credit Card Payment Refunds	\$ -
6067 · trans to msa	\$ -

	2023
6070 · Capital Expenditures	\$ 120,000.00
6071 · Cap. Expenditures-Public Safety	\$ 12,000.00
6170 · Contract Labor	\$ -
6180 · Contributions	\$ 500.00
6220 · Dues and Subscriptions	\$ 1,300.00
6221 · Annual Maintenance Contracts	\$ 3,500.00
6225 · Document Management	
6225.1 · Subscription Fee	\$ 500.00
6225.2 · Document Upload Fee	\$ 400.00
6225.3 · Equipment	\$ -
6225 · Document Management - Other	\$ -
Total 6225 · Document Management	<u>\$ 900.00</u>
6230 · Employee Training	\$ -
6270 · Equipment Rental	\$ -
6380 · Insurance	
6381 · Commercial Insurance	\$ 20,406.00
6382 · Police Insurance	
6383 · Public Official Insurance	
6384 · Workers' Compensation	\$ 12,555.00
6385 · Installment Fees	
6386 · Health Insurance - Admin	\$ 22,719.28
6387 · Admin Fees	\$ 500.00
6380 · Insurance - Other	\$ -
Total 6380 · Insurance	<u>\$ 56,180.28</u>
6440 · Interest Expense	
6450 · Finance Charge	\$ -
6460 · Loan Interest	\$ -
6440 · Interest Expense - Other	\$ -
Total 6440 · Interest Expense	<u>\$ -</u>
6500 · Meeting Expense	\$ 1,000.00
6530 · Mowing Services	\$ 13,000.00

	2023
6531 · Snow Plowing	\$ 2,000.00
6532 · Town Maintenance/Repairs	
6532.1 · Town Equipment/Supplies	\$ 500.00
6532.2 · Cell phone reimbursement	\$ -
6532.3 · Vehicle Maintenance	\$ -
6532.4 · mileage reimb maintenance	\$ -
6532 · Town Maintenance/Repairs - Other	\$ 6,500.00
Total 6532 · Town Maintenance/Repairs	\$ 7,000.00
6540 · Office Cleaning	\$ 2,500.00
6541-Towing Services	\$ -
6544 · Events Expense	
6544.2 Event Services	\$ -
6544.1 · Supplies	\$ 2,000.00
6544 · Events Expense - Other	\$ -
Total 6544 · Events Expense	\$ 2,000.00
6545 · Computer Maintenance	
6545.1 · Internet Expense	\$ 100.00
6545.2 · Computer Supplies/Equipment	\$ -
6545 · Computer Maintenance - Other	\$ 500.00
Total 6545 · Computer Maintenance	\$ 600.00
6548 · Park Expenses	
6548.1 · Maintenance	\$ -
6548.2 · Equipment/Improvements	\$ -
6548.3 · Supplies	\$ 700.00
6548.4 · Security Deposit Reimbursement	\$ -
6548 · Park Expenses - Other	\$ -
Total 6548 · Park Expenses	\$ 700.00
6549 · Office Equipment Repairs/Maint.	\$ 100.00
6550 · Office Supplies	
6551 · Office Equipment	\$ -
6552 · Admin mileage reimbursment	\$ -
6554 · Petty Cash Replenishment	\$ 150.00
6556 · Items for employees/volunteers	\$ -
6550 · Office Supplies - Other	\$ 2,800.00
Total 6550 · Office Supplies	\$ 2,950.00

2023

6560 · Payroll Wages-Administrative	
6560.1 · Cost of Living Bonus	\$ -
6560 · Payroll Wages-Administrative - Other	\$ 93,960.00
Total 6560 · Payroll Wages-Administrative	\$ 93,960.00
6561 · Direct Deposit Fee	\$ -
6570 · Payroll Taxes-Administrative	\$ 7,930.00
6580 · Pension Payment	\$ -
6590 · Pension Expense	\$ 44,595.20
6600 · Police	
6601 · Police - Health insurance	\$ 54,511.20
6601.1 · Police - Workmans comp	\$ -
6602 · Advertisement	\$ -
6603 · Police - Lease expense	\$ -
6604 · Police Interest Expense	\$ -
6605 · Retirement Expense	\$ -
6606 · Dues	\$ 400.00
6607 · Equipment/equipment repair	\$ 300.00
6607.1 Police Vehicle Up-Fit	\$ 10,000.00
6608 · Gasoline	\$ 18,000.00
6609 · Maintenance	\$ 2,500.00
6610 · Meeting	\$ -
6611 · Police - Payroll Taxes	\$ -
6612 · DUI Testing	\$ 3,000.00
Total Police Expenses	\$ 88,711.20
6613 · Police Salaries-regular	
6610.1 · Police Salaries ot	\$ -
6613.1 · Cost of Living Bonus	\$ -
6613 · Police Salaries-regular - Other	\$ 280,280.00
Total 6613 · Police Salaries-regular	\$ 280,280.00
6614 · Supplies	\$ 9,000.00
6615 · Payroll Expenses - Police	\$ -
6616 · Training	\$ -
6617 · station cleaning	\$ -
6618 · Uniforms	\$ 500.00
6619 · Wireless Phone/Computer	\$ 6,480.00
6600 · Police - Other	\$ -
Total 6600 · Police	\$ 15,980.00

2023

6620 · Postage and Delivery	\$	1,000.00
6640 · Professional Fees		
6641 · Accounting	\$	22,000.00
6642 · Assessment Service	\$	8,000.00
6643 · Legal Fees	\$	4,000.00
Total 6640 · Professional Fees	\$	<u>34,000.00</u>
6644 · Codification of Code		
6644.1 · Annual Maintenance Fee	\$	2,200.00
6644 · Codification of Code - Other	\$	-
Total 6644 · Codification of Code	\$	<u>2,200.00</u>
6645 · Planning Fees		
6645.1 · Building Inspection Fees	\$	-
6645.2 · Town Park Planning Fees	\$	-
6645.3 · John M. Clayton School	\$	-
6645.4 · Stormwater Study	\$	-
6645.5 · General Services	\$	70,000.00
6645.6 · Artesian	\$	-
6645.8 · Special Projects	\$	-
6645.9 Survey	\$	-
6645 · Planning Fees - Other	\$	-
Total 6645 · Planning Fees	\$	<u>70,000.00</u>
6690 · Voting Machines	\$	150.00
6710 · Repairs		
6720 · Building Repairs	\$	-
6740 · Equipment Repairs	\$	-
6760 · R & M Auto	\$	-
6710 · Repairs - Other	\$	-
Total 6710 · Repairs	\$	<u>-</u>
6810 · Street Maint.	\$	-
6820 · Town Ditch Tax	\$	452.00
6905 · Trash Collection	\$	490.00
6940 · Utilities		
6941 · Electric	\$	5,500.00
6942 · Sewer	\$	592.00

	2023
6943 Water	
Total Utilities	\$ 6,092.00
6944 · Telephone	\$ 3,000.00
6555 CellPhone	\$ 300.00
Total Telephone	\$ 3,300.00
6945 · Heating	\$ 700.00
6940 · Utilities - Other	\$ -
6951 · Cemetery Expense	\$ -
TOTAL EXPENSES	\$ 889,420.68
TOTAL INCOME	\$ 1,196,350.00
TOTAL EXPENSES	\$ 889,420.68
NET ORDINARY INCOME	\$ 306,929.32
Other Income/Expense	
Other Income	
7010 · Interest Income	\$ 3,200.00
7015 · Sale of Assets	\$ -
7020 · Other financing sources (uses)	\$ -
7025 · Unrealized loss (gain)	\$ -
7030 · Miscellaneous Income	\$ -
Total Other Income	\$ 3,200.00
Other Expense	
8010 · Miscellaneous Expense	\$ -
Total Other Expense	\$ -
Net Other Income	\$ 3,200.00
Net Income	\$ 310,129.32

**TOWN OF DAGSBORO-WATER FUND
2022-2023 BUDGET**

2023

Ordinary Income/Expense

Income

4000 · Grant - State of Delaware	
4100 · Grant - USDA	
4110 · Grant - State of Delaware #2	
4200 · User Fees	\$ 300,000.00
4201 · Meter Fee	
4202 · Returned Check Fee	
4203 · Settlement Reading	\$ 250.00
4204 · Late Payment	
4209 · Requested Service turn on/off	
4210 · Reconnection Fee - Water	
4211 · New Water Service Connections	\$ 20,800.00
4212 · Maintenance Income	
4300 · Grant - Transportation Enhancem	
4400 · Interest Income	\$ 400.00
4500 · Impact Fees	\$ 24,000.00
4700 · Other Revenue	
TOTAL INCOME	\$ 345,450.00

GROSS PROFIT	\$ 345,450.00
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Expense

6000 · Admin Salaries	\$ 45,000.00
6000.1 · Payroll Taxes	\$ 3,615.70
6000.2 · Health Insurance-Admin	\$ 9,086.00
6000 · Admin Salaries - Other	\$ -
Total 6000 · Admin Salaries	\$ 57,701.70
6100 · Engineering Fees	
6101 · Service Agreements Fees	
6102 · Dues/Subscriptions	\$ 2,050.00
6200 · Legal Fees	
6201 · Professional Fees	
6201.1 · Reconciliation Review	
6202 · Audit Accounting	
6203 · Computers	

	2023
6201 · Professional Fees - Other	\$ -
Total 6201 · Professional Fees	\$ -
6300 · Office Supplies	
6301 · Postage	\$ 1,800.00
6300 · Office Supplies - Other	\$ 400.00
Total 6300 · Office Supplies	\$ 2,200.00
6303 · Advertising	
6350 · Insurance	
6350.1 · Commercial Insurance (Tank/Bldg)	\$ 3,000.00
6350.2 · Liability Insurance	
6350 · Insurance - Other	
Total 6350 · Insurance	\$ 3,000.00
6400 · Inspection Fee	
6500 · Interest Expense-notes	
6500.1 · principal pmt-notes	\$ 73,645.96
6500 · Interest Expense-notes - Other	\$ 30,120.13
Total 6500 · Interest Expense-notes	\$ 103,766.09
6610 · New Water Service	\$ 20,000.00
6700 · Operation/Maintenance	
6701 · Utility Tickets Received	\$ 1,500.00
6701.1 · One Call Concepts Fee	\$ 250.00
6701.2 · Hydrant Maintenance	
6701.3 · Tank Maintenance	\$ 20,000.00
6701.4 · Contracted Services/Artesian	\$ 12,636.00
6700 · Operation/Maintenance - Other	
Total 6700 · Operation/Maintenance	\$ 34,386.00
6702 · Vehicle Gas	\$ -
6703 · Vehicle Maintenance	\$ -
6704 · Equipment	\$ 3,000.00
6705 · Water Use Charges	\$ 85,000.00
6706 · Meter Installation	\$ -

	2023
6708 · Mileage Reimbursement	\$ 200.00
6709 · Cell Phone	\$ 500.00
6711 · Bank Service Charges	
6711.3 · Card Service Fee	\$ -
6711 · Bank Service Charges - Other	\$ 20.00
Total 6711 · Bank Service Charges	\$ 20.00
TOTAL EXPENSE	\$ 311,823.79
Net Ordinary Income	\$ 33,626.21
Other Income/Expense	
Other Income	
8000 · Misc. Income	\$ -
Total Other Income	\$ -
Other Expense	
7900 · Interfund Transfer	\$ -
8001 · Misc. Expense	\$ -
Total Other Expense	\$ -
Net Other Income	\$ 33,626.21

**TOWN OF DAGSBORO
PRINCE GEORGE'S CEMETARY
2022-2023 BUDGET**

Budget 22-23

Ordinary Income/Expense

Income

3910 · Donations	1,000.00
4300 · Plot Purchase	700.00
4310 · Burial Permit Fees	750.00
4320 · Corner Marker Fee	600.00
4400 · Transfer from Savings	0.00
4500 · Grants	
4500.1 · Delaware Preservation Fund	0.00
4500 · Grants - Other	0.00
Total 4500 · Grants	0.00

Total Income 3,050.00

Expense

6060 · Bank Service Charges	0.00
6380 · Insurance	0.00
6532 · Cemetary Maintenance	700.00
6533 · Corner Marker Expense	900.00
6550 · Registration Fee	0.00
66000 · Payroll Expenses	0.00
66900 · Reconciliation Discrepancies	0.00
6710 · Repairs	0.00
6800 · Supplies	0.00
6820 · Taxes	0.00
6940 · Utilities	0.00
6980 · Misc. Expense	0.00
6985 · Transfer to General Fund	0.00
6999 · General Fund Reimbursement	0.00

Total Expense 1,600.00

Net Ordinary Income 1,450.00

Other Income/Expense

Other Income

7000 · Insurance Proceeds	0.00
7010 · Interest Income	350.00

Total Other Income 350.00

Net Other Income 350.00

Net Income 1,800.00

**TOWN OF DAGSBORO
MUNICIPAL STREET AID
2022-2023 BUDGET**

Budget 22-23

Ordinary Income/Expense

Income

4310 · MSA Fund

4311 · Receipts 21,827.40

4312 · Disbursements 0.00

4310 · MSA Fund - Other 0.00

Total 4310 · MSA Fund 21,827.40

4320 · Grants

4321 · State of DE - Street Repairs 0.00

4320 · Grants - Other 0.00

Total 4320 · Grants 0.00

4500 · trans from general 25,000.00

7009 · Misc Income 0.00

Total Income 46,827.40

Expense

3 · Condense Item Adj. Expense 0.00

6060 · Bank Service Charges 0.00

6380 · Insurance 0.00

6532 · Town Maintenance

6532.1 · Tree Removal 0.00

6533 · Snow Removal 0.00

6532 · Town Maintenance - Other 0.00

Total 6532 · Town Maintenance 0.00

66900 · Reconciliation Discrepancies 0.00

6710 · Street Repairs 0.00

6711 · Street Maintenance 0.00

6940 · Utilities 21,827.40

6999 · Uncategorized Expenses 0.00

Total Expense 21,827.40

Net Ordinary Income 25,000.00

Other Income/Expense

Other Income

7010 · Interest Income 0.00

Total Other Income 0.00

Net Other Income 0.00

Net Income 25,000.00