Property Owner Information
NAME
MAILING ADDRESS
PHYSICAL ADDRESS
PHONE #
BUILDING SITE ADDRESS
SUBDIVISION / LOT #
TAX MAP PARCEL #
ZONING DISTRICT

Builder/Contractor Information
NAME
MAILING ADDRESS
PHONE NUMBER
TOWN BUSINESS LICENSE #
STATE BUSINESS LICENSE #

TYPE OF IMPROVEMENT
New Building
Addition
Alteration
Repair
Replacement
Demolition
Moving (Relocation)
Garage / Carport
Shed
Deck
Pool
Fence
Other

DESCRIPTION (Be Specific)

Electrical
Install
Alter
Repair
Remove
Convert
Replace

Gas
Install
Alter
Repair
Remove
Convert
Replace

Mechanical
Install
Alter
Repair
Remove
Convert
Replace

Plumbing System
Install
Alter
Repair
Remove
Convert
Replace

DESCRIPTION:
LOT DIMENSIONS

NEW BUILDING SETBACKS

Width: Length: SQFT:
Front Back Right Side Left Side

Principal Type Frame:
[ ] Masonry [ ] Wood [ ] Structural Steel [ ] Reinforced Concrete [ ] Other

Dimensions:
_______ # of Stories _______ # of Bedrooms _______ # of Bathrooms

FEE SCHEDULE:

A. NEW RESIDENTIAL CONSTRUCTION (ONLY):
TOTAL SQUARE FOOTAGE: _________
TOTAL PROJECT COST: _________

<table>
<thead>
<tr>
<th>Permit Fee:</th>
<th>$85 X Square Footage X 1.25%</th>
<th>$</th>
</tr>
</thead>
<tbody>
<tr>
<td>Water Meter</td>
<td>Radio Read Meter Residential $250</td>
<td>Meter Size _______</td>
</tr>
<tr>
<td>Water Impact Fee</td>
<td>$3,000 per EDU</td>
<td># of EDU's _______</td>
</tr>
<tr>
<td>New Service Connection</td>
<td>$2,600 per connection</td>
<td></td>
</tr>
<tr>
<td>Capital Improvement Impact Fee</td>
<td>$2,500 per EDU</td>
<td># of EDU's _______</td>
</tr>
<tr>
<td>Fire Dept. Impact Fee</td>
<td>Total Project Cost X .25% calculated upon the fixed rate of $85 per square foot of construction cost</td>
<td>$</td>
</tr>
<tr>
<td>Amb Service Impact Fee</td>
<td>Total Project Cost X .25% calculated upon the fixed rate of $85 per square foot of construction cost</td>
<td>$</td>
</tr>
</tbody>
</table>

Total Due $________

B. ALL OTHERS:

Total Cost of Improvements: _________ X 1.25% = $________

Total Due: $________

Minimum $50.00
Where permanent street grades have been established by the Town, sidewalks and curbing shall be installed at the expense of the Owner or Builder under the building contract. The contractor and/or owner shall comply in design, construction and use of the proposed work, with all codes and ordinances of the Town of Dagsboro, as well as the State Fire Codes and other applicable State and/or County Regulations.

The following documents must be attached prior to receiving a Town Permit:
2 Copies of Plans & Specifications (electronic copy may be requested)
Survey of Property
Contractor/Sub-Contractor's Dagsboro Business License

Signature of Applicant ___________________________ Date ______________________

REQUIREMENTS
All contractors must be licensed by the State of Delaware and the Town of Dagsboro
All sub-contractors must be licensed by the State of Delaware and the Town of Dagsboro.
If one is acting as their own general contractor and they are not normally engaged in that line of business, they must ensure all sub-contractors are properly licensed.
Building permit fees, impact fees, and meter fees must be paid at the time of the submission of the application.

Sussex County Planning & Zoning E (302)855-7878
Sussex County Building Code Dept. (302)855-7860
Sussex County Building Permit Dept(302)855-7720
Sussex County Water & Sewer Dept (302)855-7719
Sussex Conservation District (302)856-7219
State of DE – Business License (302)856-5358

Building Inspector: _____________________________
[ ] Approved
[ ] Denied  Reason: _____________________________

Date Issued: _____________________________ Permit # _____________________________

Certificate of Occupancy Issue Date: _____________________________

Revised 1/24/2022