

Minutes

DAGSBORO TOWN COUNCIL

Bethel Center – 28307 Clayton Street

Monday, July 15, 2019

I. SPECIAL PRESENTATION – CHIEF TOOMEY

Chief Toomey presented Officer Disciullo with a Merit Award for Excellent Arrest for an arrest he made earlier in the year.

II. CALL MEETING TO ORDER

6:00 p.m.

Meeting was called to order by Mayor Baull at 6:00 p.m.

In attendance were: Mayor Brian Baull, Vice-Mayor Patrick Miller, Councilman William Chandler, Councilwoman Theresa Ulrich, Town Administrator Cynthia Brought, Police Chief Floyd Toomey, and Town Engineer Kyle Gulbranson. Councilman Norwood Truitt was absent. See attached sign in sheet for other members of the audience.

III. PUBLIC COMMENT

Mayor Baull thanked Senator Hocker and Representative Collins and Roger's Signs for getting the signs on the highway replaced. Roger's Signs went through a lot of hoops to get it done, but they are now in place.

IV. APPROVAL OF MINUTES

A. June 17, 2019 – Town Council Meeting

Vice-Mayor Miller made a motion to approve the meeting minutes for the June 17, 2019 Town Council meeting. Councilwoman Ulrich seconded the motion. All in favor.

V. CONSENT AGENDA

A. Police Department Report

Chief Toomey informed Council that Staff Sergeant Litten has announced his retirement effective September 27, 2019 and using terminal leave through December 6, 2019.

B. Treasurer's Report

C. Administrative Report

Councilman Chandler asked Town Administrator Brought about the cost to the town for submitting the Downtown Development District. Town Administrator Brought replied that she has the finance clerk working on that because she is curious about it as well.

Councilwoman Ulrich asked how the grass cutting is going. Town Administrator Brought replied that it is not going well and she doesn't think he has enough staff to help.

Councilman Chandler asked if either Town Administrator Brought or Town Solicitor Morris could give an update at September's meeting as to the status of recovering outstanding fees owed to the town to see what kind of return on investment the town has received.

- D. Economic Development Committee
- E. Building Official Report
- F. Code Enforcement Report
- G. Meeting Reports
- H. Water Department Report

Councilman Chandler noted that the first six months of water billing for this year, compared to the first six months of last year, and does show a difference. The town seems to be recovering more for the deficit and the re-structuring of the water fees seems to be helping. Town Administrator Brought agreed.

- I. Prince George's Chapel Cemetery Report
- J. Correspondence

Councilman Chandler made a motion to approve the consent agenda. Vice-Mayor Ulrich seconded the motion. All in favor.

VI. PLANNING & ZONING COMMITTEE

A. Recommendation to approve Final Site Plans for Royal Farms

Mr. Gulbranson informed Council that the Planning and Zoning Commission recommends conditional approval for the final plan for Royal Farms. They have the majority of their state agency comments and the rest are currently in process and very close to being approved. Town Administrator Brought added that the final plan was recommended for approval on the condition of them obtaining the state agency approvals.

VII. NEW BUSINESS

A. Discussion and Vote on Final Site Plan approval for Royal Farms

Mr. Street informed Council that the plan meets all of the town's requirements for final approval. On the town's side, they are meeting all of the requirements; they are just waiting on state agency approvals. They asked for preliminary plan approval a year ago. They have been working with multiple agencies to

generate their final plan. The final plan isn't too much different from the preliminary. The biggest differences are: they were able to remove the storm water area that was in the middle of the property and the biggest difference is the improvements to Clayton Street. They will still have a dedicated "in and out" on Clayton Street, but now there will be a right turn lane from that entrance to Route 113. There will still be a left turn lane into the new site going towards town from Route 113 and a through lane, but there has been a shoulder added as well. Due to this change, they now have to move two utility poles that include the power company and Mediacom and Verizon.

Councilman William Chandler motioned to approve the final site plan for Royal Farms as Planning Commission recommended approval contingent upon state agency approval. Vice Mayor Miller seconded the motion. All were in favor.

VIII. OLD BUSINESS

A. Credit Card Services Change Over – Cindi Brought

Town Administrator Brought stated we switched from Merchant Services to Clearent Intelligent Processing. With Merchant Services we went from customer service fee of 3.00% to 3.99%. Merchant Services were charging us 4.5% and we were charging 3.00%. There is a third party that runs the site with Merchant services. We were paying \$15 and now with Clearent Intelligent Processing we are paying \$6.00. There is no fee to the town as long as there are enough charges to cover their fees. Fees are paid by the customer and goes directly to Clearant. This is a fairly new company and she will continue to monitor how it is going.

B. Discuss Options Regarding Town Banners

Many ideas were gone over as far the banners and Christmas lights. It was \$1,000 dollars last year just to put the lights up. Suggestions were made to leave one banner from January – November and then do the Christmas lights. Also, see if the Business Alliance Group would be interested in sponsoring a banner. A four season banner was also mentioned. It was then said to table this until September or October.

C. Update on proposed new ordinance concerning yard conditions – Councilman Chandler

Councilman Chandler stated that Mr. Morris & I will get back to you in September with something concrete to consider.

IX. EXECUTIVE SESSION

X. EXECUTIVE SESSION RESULTS

Vice Mayor Miller motioned for Steven Flood be selected as new Police Chief for the Town of Dagsboro. The motion was seconded by Councilman Chandler. All were in favor.

Councilwoman Ulrich motioned to approve the promotions of Nick Disciullo to Sergeant and Tyler Bare to Corporal suggested by Chief Toomey with promotions taking place in September. Vice Mayor Miller seconded. All were in favor.

Councilman Chandler motioned to gift the trailer to Chief Toomey. Councilwoman Ulrich seconded. All were in favor.

XI. PUBLIC COMMENT

Bob Flowers stated that other towns have the resources to get things done. Other towns have their own bucket trucks.

XII. ADJOURNMENT

Vice-Mayor Miller made a motion to adjourn. Councilwoman Ulrich seconded the motion. All were in favor.

Meeting adjourned at 7:26 p.m.

Respectfully Submitted,

Stacy West, Town Clerk