

Minutes
DAGSBORO TOWN COUNCIL
Virtual
Monday, March 15, 2021

I. CALL MEETING TO ORDER

Mayor Baull stated that this meeting is being conducted remotely consistent with Governor Carney's executive order due to the current State of Emergency in the State of Delaware given the outbreak of COVID-19. The Governor's order suspends the requirement of the open meeting law to have all meetings in a publicly accessible physical location, further all members of public bodies are allowed and encouraged to participate remotely. This order also allows public bodies to meet entirely remotely as long as reasonable public access is afforded so that the public may follow along with the deliberations of the meeting. All the votes as well as discussions will be taken individually so that all the Council members will have the time to speak if they so choose also so we can properly document it. Mayor Baull stated that this meeting is being recorded and Town Administrator Brought is taking notes as well.

Meeting was called to order by Mayor Baull at 6:02 p.m.

In attendance were: Mayor Brian Baull, Councilman Patrick Miller, Councilwoman Theresa Ulrich, Vice-Mayor William Chandler, and Town Administrator Cynthia Brought. Councilman Norwood Truitt was not present. See attached sign in sheet for other members of the audience.

Mayor Baull advised those in attendance of the passing of former Police Chief Floyd Toomey and asked for a moment of silence in his honor.

II. PUBLIC COMMENT

No public comment was made.

III. APPROVAL OF MINUTES

a. February 23, 2021 Town Council Meeting

Vice-Mayor Bill Chandler made a motion to approve the minutes. Councilwoman Ulrich seconded the motion. Vote was 4-0 with Councilman Truitt being absent.

IV. CONSENT AGENDA

- a. Police Department Report
- b. Treasurer's Report
- c. Administrative Report
- d. Building Official Report
- e. Code Enforcement Report

- f. Meeting Reports
- g. Water Department Report
- h. Prince George's Chapel Cemetery Report
- i. Correspondence

Vice-Mayor Chandler stated that there are certain ditches within the Town of Dagsboro that are tax ditches. A map designating those will be provided. Those tax ditches have certain rules and regulations that the Town is apprised of and when residents want to build near a tax ditch one of rules is the distance allowed from the tax ditch. There are other ditches within the Town that the Tax Ditch Association has no responsibility for. Therefore, they fall within our jurisdiction. He stated that the one that comes easiest to mind is the one behind the Clayton Theater and behind Bodie's Dairy Market. He stated that it is not a tax ditch, but it does serve a drainage purpose. Vice-Mayor Chandler stated that his limited point is to make sure that the councilmembers are aware of the fact that there are some ditches that the town itself is responsible for and the one that he mentioned is a prime candidate for some clean out action. It is overgrown and debris has collected there and has impeded the flow of water. When there are major rains there are potential flood issues caused by that. He did not bring it up for an action, but to apprise council members of the fact that we should go about identifying those ditches and perhaps be thinking about who would be appropriate for the town to hire to clean up those ditches, whether it's the Department of Corrections or a private operation.

Town Administrator Brought stated that at one point the town did hire the prisoners to do the ditch off of Canal Street. She stated that the ditch between Bodie's and Clayton is an agricultural ditch and she would check to see how and if we can get the prisoners to take care of that one.

Councilwoman Ulrich made a motion to approve the consent agenda as presented. Councilman Miller seconded the motion. Vote was 4-0 with Councilman Truitt being absent.

V. NEW BUSINESS

VI. OLD BUSINESS

- a. Artesian – Second Interconnection Agreement – Signed Copy Attached (possible discussion)

Vice-Mayor Chandler stated that he is comfortable with the Agreement and that it has been improved. He felt the path forward would be the Millsboro, Artesian and Dagsboro relationship and how that is going to be managed. He stated that this is a future issue related to the contract. Town Administrator Brought stated that when Rob Penman picked up the signed Agreement, he advised that it's his duty to contact Millsboro and set up a meeting between Artesian and Millsboro as Millsboro's Engineer wanted to see Artesian's plans etc. Vice-Mayor Chandler stated that he rode by Millsboro's new water tower that is being constructed and he felt that they had made good progress to the extent that he can say as he is not an engineer.

- b. Police Station, Meeting Room, Town Hall Improvements Revised Conceptual Plan (possible discussion)

Town Administrator Brought stated that the easement was removed and only two parking spaces were lost by moving the entrance and exit. She sent this drawing along with the scope of work, that Town Engineer Kyle Gulbranson provided, to Matt Revel at Legislative Hall. She stated that we are moving forward with trying to get on the docket for the bond bill in June, which is through Gerald Hocker and Rich Collins.

VII. PUBLIC COMMENT

No public comment was made.

VIII. ADJOURNMENT

Vice-Mayor Chandler made a motion to adjourn. Councilman Miller seconded the motion. Vote 4-0 with Councilman Truitt being absent.

Meeting adjourned at 6:16 p.m.

Respectfully Submitted,

Stacy West, Town Clerk