

Minutes

DAGSBORO TOWN COUNCIL

Bethel Center – 28307 Clayton Street

Monday, March 18, 2019

I. CALL MEETING TO ORDER

6:00 p.m.

Meeting was called to order by Mayor Baull at 6:00 p.m.

In attendance were: Mayor Brian Baull, Vice-Mayor Patrick Miller, Councilman Norwood Truitt, Councilwoman Theresa Ulrich, Police Chief Floyd Toomey, and Town Engineer Kyle Gulbranson. Town Administrator Cynthia Brought and Councilman William Chandler were absent. See attached sign in sheet for other members of the audience.

II. PUBLIC COMMENT

No comment was made.

III. PUBLIC HEARING

A RESOLUTION PROPOSING THAT A PUBLIC HEARING BE HELD ON MARCH 18, 2019 TO CONSIDER AMENDING SECTION 275-8 DEFINITIONS AND WORD USE AND SECTION 275-17(A) HC – HIGHWAY COMMERCIAL DISTRICT, TO INCLUDE BREWPUBS/WINEBARS AS A PERMITTED USE WITHIN THE HIGHWAY COMMERCIAL DISTRICT.

AN ORDINANCE TO AMEND SECTION 275-8 AND 275-17(A) OF THE MUNICIPAL CODE OF THE TOWN OF DAGSBORO TO ADD DEFINITIONS OF BREWPUB/WINEBAR AND TASTING ROOM AND TO INCLUDE A BREWPUB/WINEBAR AS A PERMITTED USE WITHIN THE HIGHWAY COMMERCIAL DISTRICT.

(Town Council discussion, motion and vote on ordinance)

Mayor Baull informed those present of the rules and procedures for the public hearing. Councilman Truitt confirmed the advertised notice for the public hearing.

Zach Brown was present along with his brother Ronnie and went over his proposed business for Council. They would like to open a small brewery in Savannah Square. They will offer a nice ambiance and setting for customers to enjoy craft brews and think it will be a nice addition to the businesses in Dagsboro. They will have seating available with high top tables that seat four people each. They will have seating for approximately eighty people. Six to eight beers will be available on tap; four or five of those will remain the same and the others will change on a regular basis.

Mayor Baull asked when they are looking to open. Mr. Brown replied they are looking at opening in October – then they will be able to focus on the locals and see what they like. Councilwoman Ulrich asked if Savannah Square approves of them having food trucks in the parking lot. Mr. Brown replied that since they last met with Council, he has talked with Tina, the assistant to the owner of Savannah Square and they are allowing him to have food trucks any day of the week, but they prefer not until after four or five o'clock on weekdays.

Mr. Gulbranson informed Council that the ordinance creates a definition for winebar and brewpub and makes it a permitted use in the highway commercial district.

Mayor Baull opened the public hearing to comments. Nobody spoke in favor of or opposed to the proposed ordinance. Vice-Mayor Miller made a motion to approve the resolution and Councilwoman Ulrich seconded the motion. All in favor. Councilman Truitt made a motion to approve the ordinance to amend the code adding a definition of a winebar/brewpub and allowing it to be a permitted use in the highway commercial district. Vice-Mayor Miller seconded the motion. All in favor.

IV. APPROVAL OF MINUTES

- A. February 25, 2019 – Town Council Meeting
- B. February 25, 2019 – Town Council Executive Session

Councilwoman Ulrich made a motion to approve the meeting minutes for the February 25, 2019 Town Council regular meeting and for the February 25, 2019 Executive Session. Vice-Mayor Miller seconded the motion. All in favor.

V. CONSENT AGENDA

- A. Police Department Report

Chief Toomey informed Council that he has been spreading the word about the traffic patterns and construction. He has a tentative date that they will be starting – Wednesday, March 20th, but he has not heard officially.

Councilman Truitt stated that a property owner on Main Street notified him that there is a sign tipped over by her fence. Chief Toomey replied it is a Del-Dot sign and they have been notified, but they will be contacted again.

Councilwoman Ulrich asked about the light pattern. Chief Toomey stated he notified the papers and office staff (to get it posted online). The lights normally have a sensor when a car is waiting at the light, Del-Dot has temporarily disabled this as with the construction, cars would constantly be sitting there and the light would not change. The lights are now on timers and they will remain on the timer until construction is complete. For example, Clayton Street will be green for twenty seconds, whether a car is there or not and then forty seconds for Main Street. Councilwoman Ulrich stated she heard this morning

that traffic was backed up. Chief Toomey replied it has caused delays since they changed it. Mayor Baull thanked Chief Toomey for getting it out in the papers.

- B. Treasurer's Report
- C. Administrative Report
- D. Economic Development Committee
- E. Building Official Report
- F. Code Enforcement Report
- G. Meeting Reports
- H. Water Department Report
- I. Prince George's Chapel Cemetery Report
- J. Correspondence

Councilwoman Ulrich made a motion to approve the consent agenda. Vice-Mayor Miller seconded the motion. All in favor.

VI. NEW BUSINESS

- A. Renewal of contract for Town Administrator – Contract ends on March 31, 2019

A copy of Town Administrator Brought's evaluation was included in Council member's packets. Mayor Baull stated she does a phenomenal job and the only thing he could fault her for was that she has so much to do, but that is out of her control. He doesn't see why they shouldn't go ahead and extend her contract for another year. Councilwoman Ulrich was in agreement.

Mayor Baull stated since Town Administrator Brought is not present, he isn't comfortable discussing a raise because the money would need to be found in the budget. He stated that could be discussed as it gets closer to the next year.

Councilman Truitt made a motion to approve Town Administrator Brought's contract until March 31, 2020. Councilwoman Ulrich seconded the motion. All in favor.

- B. Grass Cutting Bids

Gray's Creative Touch, who also does the town's snow plowing, submitted a bid, along with the Department of Corrections, and several others. The three lowest bids are: JD Property Maintenance, Gray's Creative Touch, and the Department of Corrections. Councilman Truitt and Councilwoman Ulrich were in agreement that the town already has a relationship with Gray's Creative Touch because of the snow plowing. Mayor Baull informed Council that Town Administrator Brought's recommendation is not to use the Department of Corrections again due to poor performance issues and when she tries to address it with those in charge of the program, they don't seem to care.

Councilman Truitt's recommendation is for Gray's Creative Touch since the town is satisfied with their snow plowing. Mayor Baull agrees that if the town uses them for the grass too, when they go to renew

the contracts, maybe it would be possible to get a package deal for both the snow removal and grass cutting.

Councilman Truitt made a motion to accept the proposal from Gray's Creative Touch for \$12,850. Councilwoman Ulrich seconded the motion. All in favor.

VII. OLD BUSINESS

VIII. PUBLIC COMMENT

No public comment was made.

IX. ADJOURNMENT

Vice-Mayor Miller made a motion to adjourn the meeting. Councilwoman Ulrich seconded the motion. All in favor. Meeting adjourned at 6:18 p.m.

Respectfully Submitted,

Megan Thorp, Town Clerk