

Minutes of Meeting  
Dagsboro Planning & Zoning Commission  
Bethel Center-28307 Clayton Street  
January 3, 2019

I. Call Meeting to Order:

Chairman Connor called the meeting to order at 6:00 p.m.

Those in attendance were: Chairman Brad Connor, Co-Chairperson Cathy Flowers, Commissioner Cindy Gallimore, Commissioner Audrey Miller, Commissioner Earl Savage, Town Administrator Cindi Brought, and Town Engineer Kyle Gulbranson. Please see the sign in sheet for others in attendance.

II. Reorganization of P & Z Commission – Nominations and Vote

a. Chair

Cathy Flowers nominated Brad Connor to continue as Chairperson. Earl Savage seconded the nomination. All in favor.

b. Vice Chair

Earl Savage nominated Cathy Flowers to continue as Vice Chair. Brad Connor seconded the nomination. All in favor.

c. Secretary

Brad Connor nominated Audrey Miller as Secretary. Cathy Flowers seconded the nomination. All in favor.

III. Public Comment:

No public comment was made.

IV. Approval of Agenda

Commissioner Miller made a motion to approve the agenda. Commissioner Savage seconded the motion. All in favor.

V. Approval of Minutes:

A. December 6, 2018 – Planning and Zoning Meeting minutes

Commissioner Savage made a motion to approve the December 6, 2018 meeting minutes. Seconded by Commissioner Miller. All in favor.

VI. New Business:

VII. Old Business:

A. Continue Reviewing Comprehensive Plan – Update due by April 2019

Mr. Gulbranson had the updated survey for the Commission to review. The online survey is also ready to go. People from outside of the corporate limits will probably submit the survey, but those answers can be pulled out and filed separately. Commissioner Savage noted that one of the questions doesn't fit all of the numbers – residents will have to scroll to the side to see numbers nine and ten. Town Administrator Brought agreed they did not fit, but instructions were added to tell people they need to scroll to the side. There will be paper copies for those residents that are not comfortable enough with technology for the online survey.

Commissioner Gallimore asked what kind of response the town received when this was done previously. Mr. Gulbranson replied that they received about a 40% response rate. Vice-Chairperson Flowers stated the benefit is that residents in town cannot say that their opinions were not heard. She also asked if the flyer will be in the businesses and the post office. Town Administrator Brought stated it will be in the businesses and they could ask the post office to put one up. Vice-Chairperson Flowers asked if they could put it on the fire department's sign. The Commission agreed that is a thought, it would just need to be short.

Commissioner Savage made a motion to accept the updated survey for the Comprehensive Plan. Commissioner Gallimore seconded the motion. All in favor.

The Commission discussed updates for businesses coming into town. Royal Farms has not submitted anything recently. The holidays might be responsible for that project being quiet or they could be working on Del-Dot issues or something else. It was last known that spring was the goal to start work. Delmarva Billiards opening was also discussed as that business now is open. The Kerns are still working on the restaurant – they were delayed due to construction costs being higher than anticipated. The lot between their property and Bodie's is for sale again. It would be a great location for a municipal parking lot. Beacon Baptist Church is also interested in property on Clayton Street. The property on Vine's Creek Road is under contract, but there has been no word on who bought it or what they plan to do.

VIII. Public Comment:

No public comment was made.

IX. Adjournment:

Meeting adjourned at 6:30 p.m.

Respectfully Submitted,

Megan Thorp, Town Clerk