

Minutes of Meeting
Christmas Parade Meeting
Tuesday, December 1, 2015
Dagsboro Fire Department
28307 Clayton Street

Call meeting to order:

Chairman Baull called the Christmas Parade Meeting to order at 6:04 p.m. Those in attendance were Chairman Baull, Town Administrator Stacey Long, Chief Toomey of the Dagsboro Police Department, Brian and Melissa Townsend of the Dagsboro Volunteer Fire Company and other fire department members volunteering for staging the parade.

New Business:

1. Approval of Minutes: Brian Townsend made a motion to approve the November 17, 2015 minutes. It was seconded by Melissa Townsend. All were in favor. Motion carried.
2. Sponsor & donation information: Chairman Baull informs the committee that he dropped off paperwork to Jayne's Reliable. He is still waiting for them to respond. Chairman Baull states that if we do not get a sponsor this year we have enough donations and sponsorships from last year to hold us over.
3. Appointment of Grand Marshal: The committee previously nominated Ms. Margaret Morris but due to her health she is unable to participate. Ann Tait just retired from Sussex County as a paramedic for 30 years. Ms. Tait is a resident of Dagsboro and she also teaches at the Delaware Fire School for EMS. Stacey Long made a motion to nominate Ann Tait as the Grand Marshal. It was seconded by Chief Toomey. All were in favor. Motion carried.
4. Final checklist for parade: Stacey has received the certificates for the parade participants. Marty Redman, fire police, informs the committee that he has approximately 21 people available for traffic control during the parade. He will direct traffic to go on Omar Road to Frankford so there won't be any traffic back up. Roxana and Seaford have volunteered for traffic control as well. Chief informs the committee that he will meet with Richard from Deldot to place the signs on Tuesday through Thursday for advertisement of the parade. Stacey states that there will be stakes set this year for staging. Parade line-up will start at 5:00 p.m. at the Indian River High School parking lot. AECOM will be handing out pamphlets and setting up a photo booth at the fire hall before during and after the parade. Chairman Baull called participants from last year's parade to remind them to register this year. There will be only one band performing at this year's parade. Chairman Baull suggests that every volunteer send Stacey a contact number for any questions or communications during the parade.

Adjournment: Brian Townsend made a motion to adjourn the meeting at 6:30 p.m. It was seconded by Melissa Townsend. All were in favor. Motion carried.

Respectfully Submitted,

Autumn Gardner, Town Clerk

