

Christmas Parade Meeting
Town Hall- 33134 Main Street
Tuesday, October 27, 2015

Call Meeting to Order:

Chairman Baull called the meeting to order at 6:11 p.m. Those in attendance were Chairman Baull, Chief Toomey and Town Administrator Stacey Long.

New Business:

1. Approval of minutes- September 22, 2015:

Chief Toomey made a motion to approve the September 22, 2015 minutes. It was seconded by Stacey. All were in favor. Motion carried.

2. Review revisions to the rules & regulations:

Stacey added number 20 which says beginning at Swamp Road and ending at Hazzard Street, horns and sirens will be prohibited to allow the announcer to be heard. The rain date will be Friday, December 11, 2015. The registration form has to be turned in by December 1, 2015. Only the dates were changed on the entry form. All else remains the same.

3. Sponsor & donation information:

Stacey has a list of people who participated in last year's parade. Calls and visits will be made to see if they would like to sponsor again this year by Chairman Baull.

4. Participant plaques:

Chief suggests purchasing new plaques instead of reusing the ones from last year. Brian Baull suggests giving out certificates because it would be inexpensive. Chief wants to give all the fire police and cops who volunteered the plaques from last year. Chief made a motion that the committee purchase appropriate paper and folders for 75 parade participant certificates. It was seconded by Stacey. All were in favor. Motion carried.

5. Purchases for event:

Chief has already contacted Deldot. Last year Deldot gave the town a sign stating road closure for the parade. Deldot informed Chief to rent a sign this year it would be between \$100- \$110 each day. Deldot would give the town a discount at renting a closure sign for \$100 for three days. Deldot would also put a manual sign on Armory Road at no charge to the town. Stacey recommends renting porta potty at the town hall parking lot. The fire department would have restrooms available and so would the church. Stacey will have maintenance put stakes up this year. Lineup will start on Main Street and they will be staged prior to the Parsons residence. Chief will check with Deldot to see if they could provide lighting for the parade staging area.

Doug Hornberger will be Santa again this year. Chief will take care of contacting the fire police and police. A Grand Marshal still has to be picked. Stacey suggests Margaret Morris because she was very active in the cemetery committees, friends of the Chapel and the beautification committee. The clock at the town park was dedicated to her years back. Stacey made a motion to nominate Margaret Morris as the Grand Marshall at the 2015 Christmas parade. It was

seconded by Chief Toomey. All were in favor. Motion carried. Stacey informs the committee that the Shorebirds has registered for the parade. Stacey made a motion to purchase the Deldot signs for the road closures, the Blue Hen trash cans, and one porta potty to be placed at the town hall parking lot, pizza, sodas and cookies for the volunteers and the portable light unit provided by Deldot not to exceed \$150. It was seconded by Chief Toomey. All were in favor. Motion carried.

Stacey will contact Buntings for the roll back for the announcer's stand. Chief will give Bunting's a plaque for donating it last year. Brian Baull will contact First State to see if they can provide convertibles for the Grand Marshal and Mayor Truitt.

The next Christmas parade meeting will be November 17, 2015 at 6:00 p.m.

Stacey made a motion to adjourn the meeting at 6:46 p.m. It was seconded by Chief Toomey. All were in favor. Motion carried.

Respectfully Submitted,

Autumn Gardner, Town Clerk