

**MINUTES OF SPECIAL MEETING**

**DAGSBORO TOWN COUNCIL**

**BETHEL CENTER – 28307 CLAYTON STREET**

**WEDNESDAY – JANUARY 8, 2014**

The special meeting of the Town Council was called to order at 7:30 p.m. by Patti Adams, Mayor. Those in attendance were Mayor Adams, Stacey Long, Town Administrator; Vice Mayor Truitt, Councilman Connor, Councilwoman Flowers, Councilman Hansken and those as listed on the sign in sheet.

**Election Results:** Stacey read the election results as follows: Marjie Eckerd 85 votes, Brian Baull 74 votes and Theresa Ulrich 67 votes, these are the new council members. Diane Carey received 61 votes and Bill DeHaven received 50 votes. There were 109 votes cast with 12 absentee ballots.

**Acknowledgements of Appreciation:** Before the new council members took the oath of office, Stacey thanked Patti, Cathy and John for their time on council, on behalf of the Town, Staff, Police Department and remaining members of the Council, that it had been a pleasure working with the 3 of them. Patti, Cathy and John expressed enjoyment and satisfaction in the time spent serving the town and thanked everyone again.

**Oath of Office:** Attorney Witsil administered the Oath of Office to Marjie Eckerd, Brian Baull and Theresa Ulrich, due to the Delaware Constitution there were 2 oaths administered, 1 for the state and 1 for the town as per the Charter. The 3 new members then signed the certificates of Oath of Office and affidavits of residence; after this was complete Attorney Witsil congratulated them and welcomed them as members of the council. The new members took seats at the council table and the previous members sat in the audience

**Reorganization of Council Members**

Appointment of the following positions:

**Mayor-** A motion was made by Norwood Truitt for Brad Connor to be Mayor and it was seconded by Theresa Ulrich. All in favor. Motion carried.

**Vice-Mayor-** A motion was made by Brad Connor for Norwood Truitt to be Vice-Mayor and it was seconded by Brian Baull. All in favor. Motion carried.

**Secretary-** A motion was made by Brad Connor for Marjie Eckerd to be Secretary and it was seconded by Norwood Truitt. All in favor. Motion carried.

**Assistant Secretary-** A motion was made by Norwood Truitt for Stacey Long to be Assistant Secretary and it was seconded by Brad Connor. All in favor. Motion carried.

**New Business:**

1. **Acceptance of resignation from Marjie Eckerd as a member of the Planning & Zoning Commission.** A letter of resignation as Chairperson of Planning & Zoning by Marjie was read into the record, and a motion was made by Vice-Mayor Truitt to accept her resignation as she

is now a member of the town council and it was seconded by Mayor Connor. All in favor.  
Motion carried.

2. Brief Q&A on procedures, scheduled meetings, pending matters, etc. Stacey briefly went over the meeting schedule for the new council members and reminded them that the next meeting will be Monday, January 27, 2014 at 7p.m. here at Bethel Center and that their packets will be ready for them to review before the meeting. There were questions from Marjie Eckerd as to how things were placed on the agenda, annexation of property either by the town or by request of property owners, the difference between the duties of Secretary and Assistant Secretary, grant availability, who writes the grants and how the condition of dilapidated buildings in town were dealt with in respect to code enforcement. Stacey addressed the questions on the agenda that all requests must be received no later than 1 week before the council meeting to be considered for placement on the agenda. The difference between Secretary and Assistant Secretary's duties is that the Assistant Secretary can sign documents on behalf of the council with their approval but cannot sign checks. The questions relating to annexation were addressed by Attorney Witsil, as he stated that Section 3 subsection C3 of the Charter elaborates on this and that annexation into town limits provides police protection as a result of taxation but does not guarantee availability to water and sewer as this is based on the capacity of the system to handle the addition of the annexed property. The questions concerning the code enforcement of dilapidated buildings in town was addressed by both Stacey and Chief Toomey, as the town is in the process of changing the way we go about issuing violations and by using the DELJis system the violations are currently criminal offences but would be changed to civil when utilizing the state system.

**Adjournment:** A motion was made at 7:53 by Councilman Baull to adjourn and seconded by Councilwoman Eckerd. All in favor. Motion carried

Respectfully Submitted

Duane Kenton

Town Clerk