

**AGENDA**  
**DAGSBORO TOWN COUNCIL**  
**Bethel Center – 28307 Clayton Street**  
**Monday, March 21, 2016**

- |             |  |                  |
|-------------|--|------------------|
| <b>I.</b>   | <b>CALL MEETING TO ORDER</b>   | <b>6:00 p.m.</b> |
| <b>II.</b>  | <b>PUBLIC COMMENT</b>  | <b>6:00 p.m.</b> |
| <b>III.</b> | <b>PRESENTATION – FY2015 Financial Statements</b>  | <b>6:05 p.m.</b> |
| <b>IV.</b>  | <b><u>APPROVAL OF MINUTES</u></b>  | <b>6:25 p.m.</b> |
|             | a. February 22, 2016   |                  |
| <b>V.</b>   | <b><u>CONSENT AGENDA</u></b>   | <b>6:25 p.m.</b> |
|             | a. Police Department Report  |                  |
|             | b. Treasurer’s Report  |                  |
|             | c. Administrative Report   |                  |
|             | d. Economic Development Committee  |                  |
|             | e. Building Official Report  |                  |
|             | f. Code Enforcement Report   |                  |
|             | g. Meeting Reports   |                  |
|             | h. Water Department Report   |                  |
|             | i. Prince George’s Chapel Cemetery Report  |                  |
|             | j. Correspondence  |                  |
| <b>VI.</b>  | <b><u>PLANNING &amp; ZONING COMMITTEE REPORT</u></b>   | <b>6:35 p.m.</b> |
|             | • Downtown Development District Task Force Meeting #4  |                  |
|             | • Proposed Conditional Use Ordinance<br>(refer to Old Business B for specifics)  |                  |
| <b>VII.</b> | <b><u>NEW BUSINESS</u></b>   | <b>6:40 p.m.</b> |
|             | a. Consideration of approval of the Woodlands of Peppers Creek Final Plan Addendum   |                  |
|             | b. Consideration of setting a fee for new business certificate of occupancy applications.  |                  |
|             | c. Ratification of engagement of Employment Agency and appointment of temporary employee to fill interim staffing shortage at Town Hall  |                  |
|             | d. Consideration of hiring a full time police officer to fill the current vacancy  |                  |
|             | e. Review, discussion and possible consideration of proposals from Govolution and Mercantile Processing Inc. for accepting credit card payments as a form of payment for municipal services. |                  |
|             | f. Review and discuss Town Charter Section 30, entitled “Curbing and Paving” in regards to sidewalks in disrepair throughout town.   |                  |

**AGENDA (continued)**  
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**VIII. OLD BUSINESS**

**7:40 p.m.**

- a. Consideration of partnering with the South Eastern Readiness Team
- b. Discussion and consideration of setting a public hearing on an ordinance to amend the Dagsboro Code to adopt conditional use zoning classifications in the following districts: C-Commercial District by adopting new section 275-16(I); HC-Highway Commercial District by adopting new section 275-17(G); LI-Light Industrial District by adopting new section 275-18(G); TC-Town Center District by adopting new section 275-21(K); to authorize the Planning & Zoning Commission to review conditional use applications by amending section 34-8; to adopt a definition of “Conditional Use” by amending section 275-8; to adopt a procedure to review, determine and regulate conditional uses by adopting new section 275-47 entitled “Conditional Uses”; to provide notice requirements by an amendment to section 275-63; and to provide for site plan review of a conditional use application by amending section 275-40.
- c. Consideration of setting a public hearing on an ordinance to amend Chapter 146, Section 3(E), entitled “Licensing” by adding an annual license fee for a commercial center or building rental license of \$75.00 per unit.
- d. Review and discuss Section 238-7(B)(22) of the Dagsboro Code regarding timing of completion of subdivision streets.
- e. Consideration of approving the installation/purchase of security devices needed within the Municipal Building.

**IX. PUBLIC COMMENT**

**8:25 p.m.**

**X. ADJOURNMENT**

**8:30 p.m.**

Posted 3/14/16 at 10:30 a.m. The agenda items may not be considered in sequence. Persons with disabilities requiring special accommodations, please contact the Town Hall 72 hours in advance.