

Meeting of Minutes  
Christmas Parade Committee  
Tuesday September 23, 2014  
Dagsboro Town Hall

Call Meeting to Order: The meeting of the Christmas Parade Committee was called to order at 6:00p.m. By Chairman Brian Baull. Those in attendance were Stacey Long, Town Administrator, Chairman Brian Baull, Brian and Melissa Townsend of the Dagsboro Volunteer Fire Department and Chief Toomey.

New Business: Brian Townsend made a motion to approve the July 29, 2014 minutes and it was seconded by Melissa Townsend. All were in favor. Motion carried.

Participant Plaques: Stacey advised everyone that the plaques were priced at \$10.00 each. They will be using the Main Office for the plaques. Brian Baull states that the Town's emblem as well as two sponsors should be on the plaques. It should also have 2014 Dagsboro Christmas Parade on it as well. Brian Baull informs the Committee that they have two associate sponsors one being Dagsboro Paint and Wallpaper for \$500.00 and the other one being Jayne's Reliable for \$500.00. Vance Philips has also given \$1200.00.

Stacey states that we have opened a checking account named the Special Events Fund where these monies will be placed.

Brian will be getting in touch with Mediacom regarding sponsorship and Melissa Townsend will be in touch with the Fire Department Auxiliary about food.

Chief asks about the number of radios needed for the parade. Brian Townsend lets everyone know he will be using fire radios for line-up.

Chief Toomey states the Police will be using their radios and he will contact Suscom to see what channel they can use. Chief says one of the Police Officers will lead the parade and the Mayor could ride with them. It will be Sgt. Litten's vehicle being used because it is fully marked. He also contacted the Air Force for the Drill Team. He will be contacting other police departments to be on foot along the route for additional coverage throughout the event.

Brian Townsend said Selbyville will be contacted because they have a traffic control unit and they can help block off streets.

Stacey states when the entry forms are submitted they will be assigned numbers and they will be called or emailed once they are assigned a number. She says she cannot put the vendor information on the website until it goes to public hearing next month at the Council meeting.

Brain Baull states the next Christmas Parade meeting will be October 21, 2014 at the Fire Hall at 6:00p.m. Brian Townsend states he will talk to Al Townsend about the police officer's having keys to the new fire station.

Melissa Townsend suggests having two meetings starting in November and they can be held at the new fire hall.

Stacey states URS is interested in helping the Town for the Christmas Parade. She could ask them to prepare maps for the staging area and parade route.

Brian Townsend made a motion to adjourn the meeting at 6:52p.m. and it was seconded by Melissa Townsend. All were in favor. Motion carried.

Respectfully Submitted,

Autumn Miller, Town Clerk