

**AGENDA**  
Town Council Meeting  
Bethel Center – 28307 Clayton Street  
Monday, April 27, 2015

**CALL REGULAR MEETING TO ORDER      7:00 P.M.**

**PUBLIC COMMENT:**

Must adhere to Section 17.6 of Adopted Rules & Procedures of the Town Council

**PUBLIC HEARING & COUNCIL VOTE ON THE FOLLOWING:**

Application for a preliminary site plan for Pepper Creek Crossing, Sussex County tax map parcel #2-33-11.00-224.02 and part of 225, located on the west side of county route 401, Clayton Avenue

**PUBLIC HEARING & COUNCIL VOTE ON THE FOLLOWING:**

An ordinance to amend Chapter 238 of the Municipal Code of the Town of Dagsboro, Delaware, entitled “Subdivision of Land”, Section 238-12 entitled “Sunsetting of Major Subdivision Approval,” and Chapter 275, entitled “Zoning”, Section 275-40 F entitled “Sunsetting of Site Plan Approval”, to add a provision addressing a one year extension from the present five year period before sunsetting upon showing of good cause.

**APPROVAL OF MINUTES:** March 23, 2015 & April 7, 2015

**New Business:**

1. Consideration of extension on the sunsetting provisions for the final site plan for Vines Creek Village
2. Consideration of annual yard sale request for the Dagsboro Church of God.
3. Consideration of appointing Marjie Eckerd as a Board of Adjustment member for a term of 5 years.
4. Consideration of amending the personnel policy for vacation, sick and holiday leave for the police department.
5. Discussion on Town fleet cars regarding those that are being retained and those that are being released.
6. Discussion of compensatory time for salaried employees for attending evening meetings or events
7. Approval of amendments to the Rules of Procedure of the Dagsboro Town Council (adopted 6/27/11) and to include a meeting attendance policy in Section 16.2.
8. Consideration of applying for Division of Parks & Rec matching grant fund for Katie Helm Town Park improvements
9. Consideration of opening Certificate of Deposits – Water Impact Fees & Replenish CD that was cashed in for \$40,000 from FY2012

**AGENDA (continued)**  
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10. Review and discuss FY2016 draft operating budgets
11. Review of Stormwater Study conducted by URS
12. Consideration of purchasing a supported version of QuickBooks as required for payroll and accounting purposes.
13. Approval of Executive Session minutes for December 8, 2014
14. Consideration of accepting the proposals from Sussex Conservation District to repair a Sinkhole Repair on Main Street, and a Drainage Ditch Dip Out on Waples Street.

**Old Business:**

1. Status of Dagsboro fire Dept. wall sign application and process forward
2. Update on Town Website
3. Consideration of setting a public hearing to amend the Town Center District Sign Regulations to add a requirement that all properties must bring their signs into compliance with existing regulations within a five (5) year time period.

**REPORTS:**

Police Department  
Treasurer's Report  
Administrative Report  
Economic Development Committee  
Code Enforcement & Building Official  
Personnel Policy Committee  
Water Department Report  
Prince George's Chapel Cemetery  
Correspondence

**PUBLIC COMMENT:**

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**Adjournment**

Posted 4/20/15 at 12:00 p.m.

Amended 4/23/15 at 1:05 p.m. to remove the Executive Session

Amended 4/27/15 at 12:30 p.m. to add #14 under new business. These proposals were not submitted prior to the posting of the agenda.

The agenda items may not be considered in sequence. Persons with disabilities requiring special accommodations, please contact the Town Hall 72 hours in advance.