

Minutes of Meeting
Dagsboro Town Council
Bethel Center- 28307 Clayton Street
Monday November 17, 2014

Call Meeting to Order: The regular meeting of the Town Council was called to order at 7:00p.m. By Mayor Brad Connor. Those in attendance were Mayor Brad Connor, Town Administrator, Stacey Long, Councilwoman Ulrich, Councilman Baull, Town Planner, Kyle Gulbranson, Attorney Rob Witsil Jr., Chief Toomey, and others listed on the sign in sheet.

Proclamations: Red Ribbon Week: Stacey reads the proclamation into the record. Mayor Brad Connor proclaims October 23rd through October 31st as Red Ribbon Week.

Pancreatic Cancer: Stacey reads the proclamation into the record. The Town Council designates the month of November as Pancreatic Cancer Awareness Month in the Town of Dagsboro.

Councilman Baull made a motion to approve both proclamations and it was seconded by Councilwoman Ulrich. All were in favor. Motion carried.

Approval of Minutes: The October 27, 2014 minutes are not completed.

Presentation: Debbie Pfeil from URS presents Downtown Development Districts. They approve 1-3 districts a year. They are limiting the districts to 15. In order to receive money there are 3 application components. From this budget they are allocating 1 million dollars. No cash match grant to do your downtown development design. For existing clients we are not charging to write the grant provided URS does the work. Councilwoman Ulrich made the motion to proceed with the Downtown Development District Planning Grant. It was seconded by Councilman Baull. All were in favor. Motion carried.

Rich Collins is the new State Representative for the 41st District. He lets the Council know that he will not vote on or sponsor any legislation without consulting the Town first.

Comprehensive Land Use Plan: Kyle informs the Town Council that Mr. Witsil's comments and changes regarding the Transportation Section have been incorporated into the draft. Councilman Baull made a motion to setup a public meeting in January and it was seconded by Councilwoman Ulrich. All were in favor. Motion carried.

New Business: Board of Elections member Bob Flowers's spouse has filed for Town Council. He has submitted his resignation. Councilwoman Ulrich made a motion to accept Bob Flowers resignation from the Board of Elections. It was seconded by Councilman Baull. All were in favor. Motion carried.

Meri Jo Montague has agreed to serve on the Board of Elections. Councilwoman Ulrich made a motion to accept the new Board Member and it was seconded by Councilman Baull. All were in favor. Motion carried.

Candidates for 2015 & 2016 Council Seats: The candidates are William Chandler, Cathy Flowers, Patrick Miller and Norwood Truitt. All four candidates submitted their proper documentation and meet all the qualifications. Councilwoman Ulrich made a motion to qualify the candidates and it was seconded by Councilman Baull. All were in favor. Motion carried.

Consideration of Christmas Bonuses: Every year Christmas bonuses need to be approved if Council wishes to issue them. The funds have been allotted in the budget if Council approves to give them out to the employees. It will be tabled until the December Town Council meeting when Vice-Mayor Truitt is present.

Old Business Floodplain Ordinance: Mr. Witsil has revised the ordinance and it is ready for the public hearing that will be held in December. It will replace our current Section 118 of the Code. It updates the FEMA requirements for the Town to continue to participate in the Federal Flood Insurance Program. The floodplain maps have changed for Dagsboro and it will go into effect March 15, 2015. They must be adopted by the Town to be in the program. Councilwoman Ulrich made a motion to change the hearing to December 8, 2014 and it was seconded by Councilman Baull. All were in favor. Motion carried.

2. Town Property: Council has received the package from the realtor regarding the sale of the Vines Creek Road property owned by the town. Council wishes to table this item.

Reports Police Reports: Chief Toomey presents his report for the month of October: 4,460 patrol miles within the jurisdiction, 189 traffic citations, 34 traffic warnings and 10 criminal arrests. Total of 530 hours the officers worked. 210 ½ of those were patrol hours, 148 ½ investigative hours due to 2 officers, 1 having two day school and the other having five day schooling. 700 business checks, 69 calls for service and complaints answered and 7 collisions were investigated. During that time the department apprehended 5 wanted subjects for other local agencies. There were two shoplifting arrests and 3 drug related arrests. The police department has outstanding warrants that were 3 heroin charges. The beginning of the month the officers assisted the DEA Task Force at Royal Farms and apprehended a drug trafficker.

There was an overdose that resulted in 3 heroin charges. There was an overdose subject who was abandoned at the Indian River High School. A vehicle stop resulted in two subjects being charged with seven charges. Chief informs the Council that the police department might be able to receive the \$6,000 from a previous drug traffic stop. As of October 31st in traffic arrests in 2013 there were 1,959. At the close of October we had 1,878 and that is due to Officer Paskey's help. Traffic warnings were 439 and now it is 343. Criminal arrests were 202 last year and now it is 165. Last years' criminal complaints were 769 and this year it is 542 and traffic collisions last year was 71 and his year it is 68.

Treasurer's Report: General checking is \$214,721.80, Special Events Fund \$1,752.95, Public Service Impact is \$9,587.73, Police Grant Account is \$10,218.04, Money Market Salary Account is \$12,051.69, and Transfer Tax Account is \$87,382.19 and 4 CD's of \$28,051.69, \$47,758.25, \$5,145.38 and \$20,000. Water Fund Checking Account is \$74,925.21, Savings Account is \$213,357.99 and the Reserve Account is \$35,820.14. Cemetery Checking account is \$237.70, Savings is \$2,772.59 and 3 CD's of \$32,704.26, \$44,689.36 and \$32,055.74. Municipal Street Aid Checking is \$17,475.47. Councilwoman Ulrich made a motion to accept the treasurer's report and it was seconded by Councilman Baull. All were in favor. Motion carried.

Administrative Report: Stacey informs Council that the election will be on December 6, 2014. The polls are open from 1p.m. to 5p.m. at the new fire hall. Absentee ballots are available and the deadline to return absentee ballot requests is December 5, 2014 at 12:00 p.m.

URS is finishing up the Storm Water Study. A report will be forthcoming in the next few months.

Building Official: 3 permits were issued one was to reface a sign at 33168 Main Street, a 24X24 addition with a breezeway at 208 Chapel of Ease Street and the last was a new home on Lingo Street.

Code Enforcement: Mr. Marconi stopped by Town Hall and stated that he was injured and requested an extension on removing the remains of the collapsed building. Stacey will be contact URS for an inspection in December to report on the status of the property.

Water Department: On December 9, 2014 the water tower washout and maintenance will begin. On December 5, 2014 Artesian will begin draining the water tower. It will take approximately one week to do the maintenance and fill it back up. It will be advertised on the Town's website.

Christmas Parade: The next meeting will be November 18, 2014 at 6p.m. at the fire hall. Councilman Baull informs Council that the participant plaques have been ordered.

Prince George's Chapel Cemetery: Councilman Baull informs Council that more information needs to be out on the Town's website about the cemetery. They talked about the irrigation system that has been requested in the cemetery and brick wall being repaired.

Correspondence: AE Com has combined with URS as of October 20, 2014.

Resignation letter from Marjie Eckerd, Secretary Treasurer. At the December meeting someone has to be appointed for this position. Councilwoman Ulrich made a motion to accept the resignation letter from Marjie Eckerd and it was seconded by Councilman Baull. All were in favor. Motion carried.

Councilman Baull made a motion to adjourn the November Town Council meeting at 8:00p.m. It was seconded by Councilwoman Ulrich.

Respectfully Submitted,

Autumn Miller-Town Clerk