

Minutes of Meeting
Dagsboro Planning & Zoning Commission
Bethel Center-28307 Clayton Street
Wednesday-July 9, 2014

Call Meeting to Order: The regular meeting of the Dagsboro Planning & Zoning Commission was called to order at 7:00p.m. by Chairwoman Gayle Chandler. Those in attendance were Chairwoman Chandler, Commissioner Scott Crater, Commissioner Patrick Miller, Commissioner E.F. Quillen, Town Engineer Kyle Gulbranson, and Stacey Long, Town Administrator and there were no audience members.

Approval of Agenda: A motion was made by E.F. Quillen to approve the agenda and seconded by Scott Crater. All in favor. Motion carried.

Approval of Minutes: A motion was made by E.F. Quillen to approve the minutes for May 7, 2014. It was seconded by Patrick Miller. All in favor. Motion carried. A motion was made by Patrick Miller to approve the minutes for June 11, 2014. It was seconded by E.F. Quillen. All in favor. Motion carried.

Old Business: Comprehensive Land Use Plan: Kyle states he updated the demographic characteristics based on the 2010 census with the updated population data for the state, County and town. The US Census provided an estimated population in 2013 and it was 842 residents were living in the Town of Dagsboro. He states that the 2009 comp plan had two growth projectors, one at a high rate and one at a low rate. There are currently 234 approved housing units that are not built yet in Town. Kyle states we used the current household population size of 2.59 and got an annual growth rate based on those factors.

Transportation Section: Kyle states in 2-4C we added a paragraph on the goals and visions for the Town. The major issues are traffic congestion and lack of pedestrian connectivity. The Town's vision and goals are to reduce traffic, especially truck traffic, and install sidewalks where there are currently none. In the third paragraph he added information about the increase in the rail line traffic both nationally and locally. He added the Town should work with the Dagsboro Volunteer Fire Company in developing a disaster plan preparation for any potential emergency which may occur in or adjacent to Town. Kyle states in the last paragraph that potential new businesses around the Dagsboro area outside of Town limits that could potentially have impacts on our traffic scenario. Scott's opinion is that we change the sentence "reduce traffic" and change to "reduce truck traffic" in the first paragraph. He states we want business traffic. If we reduce traffic in general it is going to be hard to promote businesses if no one is here.

Critical Issues: Kyle states we updated the traffic counts from the last comp plan. He states it has decreased in a couple of locations. Traffic on Main Street from Iron Branch Road to Vines Creek decreased from 18,000 to 13,442. Traffic on Route 113 from North of Dagsboro Limits has increased from 17,000 to 27,000 cars per day. Under section B the intersection of Iron Branch Road and Main Street he added the information about the botanical gardens and the poultry processing plant and how it is going to increase traffic. Under C he added the intersection of Route 113 and Route 26 as an intersection of concern that needs to be looked at for safety improvements.

Kyle states under recommendations we talked about the Route 113 bypass as part of the 113 North South study.

Kyle states these are the recommendations we talked about at the last meeting. He states we added information about extending the streetscape project. Under number four we said the Town should complete a sidewalk assessment to determine current conditions of existing sidewalks and identify where sidewalk segments are missing. Scott suggests that we should add something about street maintenance. Gayle suggests a line item in the budget that way we always have money for one road a year.

Kyle states we should do a street assessment for our Town. Map out what streets are in good and bad conditions.

Kyle asks if phase 3 is in the pipeline for the streetscape project. Stacey states we haven't applied for it yet and Council will determine where we go next. There currently is a waiting list and not much federal funds. The initial four phases were North on Main, South on Main, West on Clayton to the railroad tracks and the first was the intersection on Main and Clayton.

Adjournment: At 8:15 p.m. Pat made a motion to adjourn the Planning & Zoning meeting. E.F. seconded the motion. All in favor. Motion carried.

Respectfully submitted,

Autumn Miller