

## Minutes of Meeting

Dagsboro Planning & Zoning Commission

Bethel Center-28307 Clayton Street

Wednesday –June 11, 2014

Call Meeting to Order: The regular meeting of the Dagsboro Planning & Zoning Commission was called to order at 7:03p.m. by Chairwoman Gayle Chandler. Those in attendance were Chairwoman Chandler, Vice Chairwoman Nancy Marvel, Commissioner Scott Crater, Commissioner Janice Kolbeck, Commissioner Patrick Miller, Commissioner E.F. Quillen, Town Engineer Kyle Gulbranson and others as listed on the sign in sheet.

Approval of Agenda: A motion was made by Nancy Marvel to approve the agenda for tonight's meeting and seconded by Scott Crater. All in favor. Motion carried.

Approval of Minutes: A motion was made by Janice Kolbeck to approve the minutes for April 9, 2014 meeting with the correction of Pat Miller being listed as previous secretary. It was seconded by E.F. Quillen. All in favor. Motion carried.

### Old Business:

1. Consideration of the proposed amendment to allow for Digital Electronic Signage in the Highway Commercial District. Kyle states the language was updated based on their discussion at the last meeting. He said it needs a recommendation to send it to Town Council. Nancy Marvel moved that we recommend the amendment to allow for Electronic Message Board Signage in the Highway Commercial District to Town Council. Janice Kolbeck seconded the motion. All in favor. Motion Carried.
2. Comprehensive Land Use Plan: The sections that need to be updated are the demographic section and transportation section. Demographic Section: New updated 2010 census information needs to be inserted in the plan as it was not available during the last update in 2009. Kyle states the only other thing is the Population Projection, and the state of new developments. Kyle said the level of education of Dagsboro residence has increased and is now higher than the State average and the Sussex County average. According to the 2010 census our population increased to 805 from 519 and median household income has increased. When he gets additional information from Stacey, it will probably be close to the low projection in the old plan. It was a moderate rate of growth as opposed to the high rate which was the only other option under the old plan. It had Dagsboro's population at 3,000 by 2020. We had two subdivisions sunset and the projections are going to be lowered. Chairwoman Chandler states in the Transportation section, second paragraph about Norfolk Southern Railroad and do we ever get into contemporary issues about trains blowing up and having hazardous materials? Kyle answers in section 2.4, is an overview of the transportation infrastructure here in Town and under critical issues is where we could add it. This may prove to be more heavily utilized in the future due to escalating fuel costs. He said he doesn't think we need to worry about that down here because we do not have a refinery. I don't think we would see that volume of oil or gas coming through town. Commissioner Crater asks will our Town be able to dictate what Norfolk Southern is going to carry through the rail lines. Kyle suggests we have a disaster plan at the new firehouse. That is something that could be recommended that the Town work with the Fire Company to have a plan in place.  
Kyle said he has updated traffic counts from DelDot from 2012. If you look under Clayton Street, from Route 113 to Main Street in 2007 the number of trips per day was 5,353 to 5,444; on Route 113 heading South of Town limits, the daily trips increased from 13,294 to 15,457. This averages about a 2200 car per

day increase. Route 113 heading North of Town limits 17,699 trips per day in 2007. In 2012 it increased to 18,627. In 2007 there were more trips on Main Street North and South than there was on Route 113.

It was asked how we could eliminate or decrease truck traffic on Clayton Street and Main Street. Kyle states in the recommendation section of this plan the Planning Commission looked at this and their solution to getting trucks out of Town was to relocate Route 26 South of Town. If you look at the plans for the blue route that DelDot has, there is an access road that would leave South of Dagsboro just east of the intersection of Armory Road. Kyle states when we discussed this with DelDot, they said that could not happen because Clayton and Main Street are state maintained streets. Mr. Crater suggested that we contact DelDot about weight restrictions on trucks that go down Main Street and Clayton Street as this may help eliminate or decrease the larger trucks from driving through Town. Chairwoman Chandler states she would like cameras at the major stop lights. Kyle stated this is something we can request from DelDot. Several additional items were discussed regarding streetscape, storm water/drainage concerns and sidewalks.

Kyle states why we don't make a recommendation that the Town develops a sidewalk policy. That includes incorporation of new sidewalks, repairs to existing sidewalks and maintenance of existing sidewalks and to look for sources of funding for the repairs. Town of Dagsboro receives approximately \$17,000 a year through Municipal Street Aid Grant Funding and that is supposed to maintain all the streets and street lighting in Town. This does not cover those costs and there is no monies left over to repair sidewalks or streets.

Kyle stated that the Town did receive a grant for a Storm Water study. The Town has no Storm Water maps on file and drainage is a big concern in Town. The Town received \$5,000 of grant money for this study.

Kyle stated the Streetscape work is funded by Federal money and it goes to DelDot. DelDot approves the project, and the Town has to put money into the project as well. The Town asks for financial assistance from our local representatives to cover the Town's portion of costs.

It was discussed adding three more intersections under Section 2-4 Transportation, sub-category 'critical issues' (pg. 25). Those intersections are Main Street and Clayton Street., the intersection of Clayton Street and Route 113, and the intersection at Vines Creek Road and Main Street (bottom of the hill). These intersections are very busy and need improvements.

It was briefly discussed about the availability of public transportation in town. Gayle Chandler suggested adding private taxis. It was asked if there was still a DART bus route going through town or not.

Respectfully submitted,

Autumn Miller  
Town Clerk