

MINUTES
May 20, 2014
DAGSBORO CHRISTMAS PARADE MEETING
TOWN HALL – 33134 MAIN STREET

The meeting of the Dagsboro Christmas Parade Committee was called to order at 6:00 p.m. by Chairman Brian Baull. Those in attendance were Brian Baull, Stacey Long, Brian Townsend, Amy Simmons and Melissa Townsend.

Approval of minutes April 29, 2014:

Melissa read a sentence where a revision needs to be made. Brian Townsend made a motion to approve the minutes as revised and seconded by Stacey Long. All were in favor. Motion carried.

The members reviewed the draft rules and regulations drafted by Stacey Long.

It was asked if the fire company could blow the whistle at 7pm when the parade is to start. Brian Townsend said that will not be a problem. The parade route was discussed to make sure the draft rules and regulations accurately define the route. The intersection of Main Street and Clayton Street is where the announcer will be set up and is where the participation trophies could be handed out to the participants of the parade. Equestrian units with carriages were discussed and thought it should be limited to three. Brian Baull felt that there should be an additional rule "Those who do not comply with these rules & regulations will be disqualified and/or removed from the parade and will not be invited back to future parades. It was also suggested that there be no hovercrafts permitted. Another suggestion was to add that all drivers of the ATV's and golf carts must possess and provide a valid driver's license. Also, an addition to the rules & regs should be that the only Santa in the parade is the one provided by the town at the end of the parade.

Melissa Townsend stated that she has talked with fire police they are all on board with traffic control. They have also discussed this parade with the fire dept. members and there will be plenty of volunteers.

Next the committee reviewed the entry form that was drafted by Stacey. It was suggested that the category section be included on the remittance section of the entry.

The next item on the agenda is the vendor license form. Stacey stated she needs to check the licensing chapter in the town code to see if an amendment is needed to be permitted to charge for vendor licenses/permits. The committee members discussed not charging the vendor's license fee for non-profit organization. The committee also agreed that the vendor's license must be displayed or they will be asked to leave.

Brian Baull stated that he will put a sponsor flyer together and bring it to the next meeting for review.

Brian Baull suggested that we have a Grand Marshal for the parade each year. Someone that the town wants to honor. Could be a group or a single person. The committee members were in favor of this and suggested that they think on this and sometime in October or November the committee vote on who it will be.

Amy Simmons & Melissa Townsend suggested people to contact to get costs/samples of participation plaques. Stacey will try to get the information by the next meeting.

Next Parade Meeting - June 24th at 6:00 p.m. at the Town Hall

At 6:45 p.m. A motion was made by Stacey to adjourn the meeting and seconded by Brian Baull. All were in favor. Motion carried.

Respectively submitted,

Stacey Long, Town Administrator